

August 2021

Your HSBC MPF account

Dear Customer

Thank you for choosing HSBC MPF services. In order to maintain a complete and proper record of your MPF account, we would be grateful if you could provide us the relevant information by completing the reply slip on the back-page of this letter for our updating.

If you are also a Personal Account Holder or Self-employed Person Account Holder or Tax Deductible Voluntary Contribution Account Holder or Flexi-Contribution Account Holder or having flexi-contribution in your current employee account, please provide us with a certified true copy¹ of your HKID card. If you do not possess a HKID card, please provide a certified true copy of your Passport.

If you wish to change your personal details and/or correspondence address, please notify us by submitting the "Personal Details Change Form" (IN91) separately. You can download the form from HSBC MPF website at **www.hsbc.com.hk/mpf** or contact our HSBC MPF Member Hotline on **(852) 3128 0128** for further assistance.

Please disregard this letter if you have already submitted the related information or documents to us. Should you have any queries, please contact our HSBC MPF Member Hotline on **(852) 3128 0128**.

Yours faithfully

Pension Administration

(This is a computer-generated letter; a signature is not required.)

¹ Certified true copies should be certified by any of the following personnel:

- A certified public accountant/lawyer/banker/notary public acceptable to entities of HSBC Group; or
- A member of Hong Kong Institute of Chartered Secretaries (HKICS); or
- A MPF specialist at HSBC designated branches – You may bring along your HKID card/Passport to any one of HSBC designated branches for verification purpose. For the information about the HSBC designated branches, please visit www.hsbc.com.hk/mpf.

你的滙豐強積金賬戶

親愛的客戶：

多謝選用滙豐強積金服務。為確保你的強積金賬戶紀錄完整，現懇請你提供於背頁回覆函上的有關資料，以便我們更新紀錄。

如你亦同時擁有個人賬戶或自僱人士賬戶或可扣稅自願性供款賬戶或靈活供款賬戶或於成員賬戶內有靈活供款，若以往未曾提供，請提供你的香港身分證之認證副本¹。如你非持有香港身分證，請提供護照之認證副本。

如欲更改你的個人資料及／或通訊地址，請另行遞交「更改個人資料表格」(IN91)以通知我們。你可於滙豐強積金網頁 **www.hsbc.com.hk/mpf** 下載此表格或致電滙豐強積金成員熱線 **(852) 3128 0128** 查詢。

如你已遞交上述有關資料或文件，則毋須理會此函。如有任何查詢，請致電滙豐強積金成員熱線 **(852) 3128 0128**。

退休金行政部 謹啟

(電腦編印函件不需簽署。)

2021年8月

¹提交認證副本可經由下列人士核證：

- 任何滙豐集團成員認可的執業會計師／律師／往來銀行／公證人；或
- 任何香港特許秘書公會會員；或
- 指定滙豐分行強積金職員 – 你可攜同你的香港身分證／護照親臨任何一間指定滙豐分行，以便我們核實你的身分。查詢指定滙豐分行詳情，請瀏覽 www.hsbc.com.hk/mpf。

The Hongkong and Shanghai Banking Corporation Limited

香港上海滙豐銀行有限公司

PO Box 73770, Kowloon Central Post Office, Kowloon, Hong Kong
九龍中央郵政信箱73770號



INA8

Reply Slip 回覆函

To : Pension Administration
Address : The Hongkong and Shanghai Banking Corporation Limited
PO Box 73770, Kowloon Central Post Office

Personal Details 個人資料

Scheme ID/Employer ID

計劃編號／僱主編號

:

Full name

全名

:

(Same as that shown on your HKID card/Passport 與香港身分證／護照上的姓名相同)

HKID/Passport No.

香港身分證號碼／護照號碼

:

Nationality

國籍

:

Mobile Phone no.

手提電話

:

E-mail address

電郵地址

:

Above personal details will automatically be used to update ALL your accounts maintained with HSBC MPF under the HKID/Passport number. 以上的個人資料將用作自動更新以閣下香港身分證／護照號碼登記的所有滙豐強積金賬戶。

Signature 簽署

Date 日期

(This signature must be the same as your previous specimen submitted to us. Otherwise, this instruction may not be processed. If you wish to change or if you have forgotten your signature specimen, please complete the form 'Change of Member Signature Specimen' (IN92). 此簽名須與你之前遞交予我們的式樣相同，否則本指示可能不獲處理。如你欲更改或已忘記簽署式樣，請填寫「成員更改簽名式樣」表格 (IN92)。)